

**NOTICE:**

**POSITION:** **OUTREACH WORKER - (Homeless Outreach Program)**

**JOB POSTING #0011**

**1 Temporary Full Time - Surrey**

Position is temporary until incumbent returns

**SALARY:** **\$21.85 – 23.69** depending upon applicants' length of seniority (as per the Collective Agreement)

**HOURS AND DAYS OF WORK:**

- **Monday through Friday**
- Shift times will be between **09:00 to 17:00 hrs.**
- Shifts are 7.5 hours in length
- Days of rest shall be consecutive. Schedule may change with two weeks' notice
- Probationary/ qualifying period will be 488 hours with mid and end point reviews.

**JOB SUMMARY:**

Outreach workers provide a variety of support, direction, assistance and advocacy services to clients including, but not limited to, those facing challenges with stable housing, addictions, mental health, HIV etc. The Outreach Worker provides support and advocacy for treatment and follow up services for those who do not adequately utilize needed services.

**JOB DUTIES:** (in brief)

- Provide support, assistance and skill training to adults who may be facing multiple barriers
- Will work on securing and maintaining stable, independent living situations where possible
- Will discuss, isolate and assess issues and develop a flexible plan of action
- Will ensure basic needs of clients are met and network, as needed, with community services
- Will provide crisis intervention as necessary, administer finances and medication or arrange coverage
- Complete required records and maintain statistical data
- Provide assistance for new staff, volunteers or students
- Will drive company vehicle at times
- Job duties are complex and may have a few disagreeable factors

**QUALIFICATIONS & COMPETENCE:**

- Related Diploma or Certificate or minimum Grade 12 education, plus two (2) years of recent related experience or equivalent combination of education, training and experience and prefer a minimum of one (1) year case management experience.
- Familiarity with community resources, particularly addiction, mental health, welfare and harm reduction.
- **Must have current OFA 1 First Aid Certificate**
- **Must have a Class 4 Drivers' Licence and Drivers' Abstract**
- Crisis Intervention Skills Training an asset
- Ability to work independently or in a team setting
- Strong ability to manage stress and organize workload
- Excellent communication, writing and documentation and organizational skills.
- Understands and maintain clientele/worker boundaries
- Ability to work with disadvantaged and challenging adults in a diverse environment
- Strong physical and mental ability to perform work tasks and operate job related equipment.
- A minimum of two (2) years sobriety if you have had concerns related to alcohol and/or drug use.
- Criminal Record Clearance – vulnerable sector

**CLOSING DATE:** Applications will be accepted until **17:00 hours, January 18, 2018**

**TO APPLY:** Refer to <http://lookoutsociety.ca/careers/>  
Submit Application form and submit resume. Quote Job Posting #.  
**Email to:** [info@lookoutsociety.ca](mailto:info@lookoutsociety.ca)

*"All employees, including laid off and displaced employees, are entitled to apply on the vacancy and be considered pursuant to the provisions of Article 12.9 (Selection Criteria)."* **Internal applicants must notify manager of intent to apply.** External applicants will be reviewed after Internal.

**ALL QUALIFIED APPLICANTS WELCOME TO APPLY. THOSE SHORT-LISTED WILL BE CONTACTED**