

NOTICE:***Repost*****JOB POSTING #1526****POSITION:** Medical Care Aid (Grid 21)**1 Full Time – 91st Avenue, Surrey****SALARY:** \$27.92 - \$29.60 depending upon applicants' length of seniority (as per the Collective Agreement)**HOURS AND DAYS OF WORK:**

- **Sunday through Thursday**
- Shift time will be **16:00 – 00:00 Hours**
- Shifts are **7.5** hours in length
- Days of rest shall be consecutive. Schedule may change with two weeks' notice

JOB SUMMARY:

Under the direction of the Program Manager or designate, the Medical Care Aide will provide support to guests with complex needs who may be experiencing deteriorating physical health, in accordance with the mission and philosophy of Lookout Housing and Health Society, including following Lookout's Code of Ethics. The Medical Care Aide will ensure respectful and dignified personalized supports for varying levels of required care including activities of daily living and instrumental activities of daily living in a residential setting, ultimately supporting individuals to age in place as desired.

JOB DUTIES: (in brief)

The Medical Care Aide will support guests in a residential setting who have pre-established healthcare plans in place and will work as part of a multi-disciplinary team, under the direction of Program Manager or designate. The Medical Care Aide will:

- Assists guests with their activities of daily living such as feeding, transferring in and out of a bed or chair, bathing, skin care, oral hygiene and toileting.
- Assists guests with their instrumental activities of daily living such as cleaning and sanitizing personal spaces, changing and making beds, doing laundry, keeping various personal supplies organized and stocked.
- Follows care plans and leadership directives according to policies and procedures.
- Documents observations and activities as appropriate to the guests care plan.
- Provides feedback and input regarding guest needs and progress, with a heavy emphasis on medical needs.
- Plans, prepares and serves meals, and shops for groceries.
- Administers medication to clients and provides medication reminders, in accordance with established policy.
- Completes and maintains records and documentation related to the operations, such as statistics, progress reports, and daily logs.
- Participates in, and contributes to various guest-focused social and recreational activities. May include the accompaniment of clients to shopping, appointments or leisure activities.
- Supports staff, students and volunteers as appropriate.
- Responsible for complying with and contributing to all aspects of health and safety program
- Performs other duties as required.

QUALIFICATIONS & COMPETENCIES:***Education, Training and Experience***

- Recent, related experience of at least one (1) year / an equivalent combination of education, training and experience / 2 years in a residential care/mental health setting including community work experience / other qualifications determined to be reasonable and relevant to the work
- Care Aide Certificate and BC Care Aide Registration
- Current Occupational First Aid Level 1 Certificate
- Food Safe
- Crisis Intervention Skills Training
- Naloxone Training
- A minimum of two (2) years of sobriety if you have had concerns related to alcohol and/or drug use
- **Criminal Record Clearance – Vulnerable Sector**
- **Must have all applicable COVID 19 vaccines**

Skills and Abilities

- Knowledge/familiarity with related resources such as Mental Health, Income Assistance, Harm Reduction, Trauma Informed Practice, Addictions Support organizations, etc
- Ability to work with disadvantaged and challenging adults in a diverse environment
- Ability to observe and recognize changes in guests
- Ability to establish and maintain rapport with guests
- Physical ability to carry out the duties of the position
- Ability to manage, prioritize and organize workload
- Ability to operate related equipment
- Home management and organization skills
- Ability to work independently and in cooperation with others in a team environment
- Conflict resolution and crisis intervention skills
- Demonstrated ability to communicate effectively and clearly, both verbally and in writing
- Must understand and maintain guest/worker boundaries
- Ability to analyze and resolve problems
- Quick learner and self-motivated
- Strong physical and mental ability to perform work tasks

TO APPLY: Submit cover letter and resume, and quote **Job Posting #** in subject line to Shamina.Kallu@lookoutsociety.ca

CLOSING DATE: Applications will be accepted until **July 11, 2024 at 5:00pm**

*"All employees, including laid off and displaced employees, are entitled to apply on the vacancy and be considered pursuant to the provisions of Article 12.9." **Internal applicants must notify manager of intent to apply.** External applicants will be reviewed after Internal.*

ALL QUALIFIED APPLICANTS WELCOME TO APPLY. THOSE SHORT-LISTED WILL BE CONTACTED.

c. BCNU, Shop Steward