

NOTICE:**JOB POSTING #0041****POSITION:** Outreach Housing Worker**1 Temporary Full Time – Front Room/Gateway**

Position is temporary until incumbent returns

SALARY: \$21.85 - \$23.69 depending upon applicants' length of seniority (as per the Collective Agreement)**HOURS AND DAYS OF WORK:**

- **Sunday through Thursday**
- Shift times will be **08:00 to 16:00 hrs**
- Shifts are **7.5** hours in length
- Days of rest shall be consecutive. Schedule may change with two weeks' notice
- Probationary/ qualifying period will be 488 hours with mid and end point reviews.

JOB SUMMARY:

The Outreach Program assists the absolute homeless (including drop in/shelter users) or prevents people from becoming absolute homeless by finding and accessing housing and appropriate services, assisting in both the establishment of a stable living environment and the development of supportive relationships in the community, including with service providers/business. These individuals may have a variety of challenging and often overlapping problems including serious mental illness, substance abuse (including IV drug use), hygiene issues, treatment (medical, psychiatric and rehab), and increasingly HIV+/Aids. Outreach Workers provide the necessary support and resources to address each individual's issues and to reduce the risks of both future homelessness and their lifestyle choices. The worker will foster healthy attitudes and practices in such areas as housing, nutrition, treatment (including psychiatric, medical and/or rehab) and will, where no other service exists, assist the person build social and life skills that will enhance their quality of life. Contact with individuals is generally for up to three months, although an extension to six months is possible. A few individuals may be maintained on a caseload.

JOB DUTIES: (in brief)

- To provide assistance, support and skill training to adult men and women to establish and maintain stable living situation, as independent as possible.
- Will discuss, isolate and assess problems, develop a flexible plan of action
- Ensure basic needs are met, network clientele with needed services, provide crisis intervention as necessary, administer finances and medications or arrange coverage of same
- Complete required paper work, maintain statistical data
- Aid in the training/upgrading placement programs for staff, volunteers and students.

QUALIFICATIONS & COMPETENCE:

- Related Diploma or Certificate or minimum Grade 12 education, plus two (2) years of recent related experience or equivalent combination of education, training and experience and prefer a minimum of one (1) year case management experience.
- Familiarity with community resources, particularly addiction, mental health, welfare and harm reduction.
- **Must have current OFA 1 First Aid Certificate**
- **Must have a Class 4 Drivers' Licence and Drivers' Abstract**
- Crisis Intervention Skills Training an asset
- Ability to work independently or in a team setting
- Strong ability to manage stress and organize workload
- Excellent communication, writing and documentation and organizational skills.
- Understands and maintain clientele/worker boundaries
- Ability to work with disadvantaged and challenging adults in a diverse environment
- Strong physical and mental ability to perform work tasks and operate job related equipment.
- A minimum of two (2) years sobriety if you have had concerns related to alcohol and/or drug use.
- Criminal Record Clearance – vulnerable sector

CLOSING DATE: Applications will be accepted until **17:00 hours, February 15, 2018****TO APPLY:** Submit cover letter and resume with the Job Posting # in the subject line to: info@lookoutsociety.ca

"All employees, including laid off and displaced employees, are entitled to apply on the vacancy and be considered pursuant to the provisions of Article 12.9 (Selection Criteria)." **Internal applicants must notify manager of intent to apply.** External applicants will be reviewed after Internal.

ALL QUALIFIED APPLICANTS WELCOME TO APPLY. THOSE SHORT-LISTED WILL BE CONTACTED