

NOTICE:**POSITION:** Outreach Worker (Mobile Harm Reduction)**JOB POSTING #0414****1 Part Time – Riverside Shelter****SALARY:** \$22.38 - \$24.26 depending upon applicants' length of seniority (as per the Collective Agreement)**HOURS AND DAYS OF WORK:**

- **Thursday through Sunday**
- Shift times will be from **10:00 to 18:00 hours**
- Shifts are **7.5** hours in length
- Days of rest shall be consecutive. Schedule may change with two weeks' notice
- Probationary/qualifying period will be 488 hours with mid and end point reviews

JOB SUMMARY:

The Outreach Worker (OR) reports to the Site Manager and works in accordance with the mission and philosophy of Lookout Housing and Health Society, including following Lookout's Code of Ethics. Outreach workers provide a variety of support, direction, assistance and advocacy services to clients including, but not limited to, those facing challenges with stable housing, addictions, mental health, and HIV. The Outreach Worker provides support, advocacy for treatment, and follow up services for those who do not adequately utilize needed services.

JOB DUTIES (In Brief):

- Provide support, assistance and skill training to adults who may be facing multiple barriers
- Will work on securing and maintaining stable and independent living situations where possible
- Will discuss, isolate, assess issues, and develop a flexible plan of action
- Will ensure basic needs of clients are met; and network, as needed, with community services
- Will provide crisis intervention as necessary; and administer finances and medication, or arrange coverage
- Complete required records and maintain statistical data
- Provide assistance for new staff, volunteers or students
- Will drive company vehicle at times
- Job duties are complex and may have a few disagreeable factors

QUALIFICATIONS & COMPETENCE:

- Related Diploma or Certificate; or minimum Grade 12 education, plus two (2) years of recent related experience; or equivalent combination of education, training, and experience
- A minimum of one (1) year of case management experience is preferred
- Familiarity with community resources, particularly addiction, mental health, welfare, and harm reduction
- **Must have current Occupational First Aid Level 1 Certificate**
- **Must have a Class 4 Drivers' Licence and Drivers' Abstract**
- Crisis Intervention Skills Training is an asset
- Ability to work independently or in a team setting
- Strong ability to manage stress and organize workload
- Excellent communication, writing, documentation, and organizational skills
- Understands and maintains clientele/worker boundaries
- Ability to work with disadvantaged and challenging adults in a diverse environment
- Strong physical and mental ability to perform work tasks and operate job related equipment
- A minimum of two (2) years sobriety if you have had concerns related to alcohol and/or drug use
- Criminal Record Clearance – Vulnerable Sector

CLOSING DATE: Applications will be accepted until **December 7, 2018 at 5:00pm****TO APPLY:** Submit cover letter and resume with the Job Posting # in the subject line to: work@lookoutsociety.ca

"All employees, including laid off and displaced employees, are entitled to apply on the vacancy and be considered pursuant to the provisions of Article 12.9 (Selection Criteria)." **Internal applicants must notify manager of intent to apply.**

External applicants will be reviewed after Internal.

ALL QUALIFIED APPLICANTS WELCOME TO APPLY. THOSE SHORT-LISTED WILL BE CONTACTED.