



NOTICE:

REVISED

JOB POSTING #0384

POSITION: Tenant Support Worker – Life Skills (Grid 34) 1 Temporary Full Time – Grouse Creek (SHHS Decluttering Project)

(Position is temporary until March)

SALARY: \$25.40- \$27.53 depending upon applicants' length of seniority (as per the Collective Agreement)

HOURS AND DAYS OF WORK:

- **Tuesday through Saturday**
- Shift times will be **10:00 – 18:00 Hours**
- Shifts are **7.5** hours in length
- Days of rest shall be consecutive. Schedule may change with two weeks' notice
- Probationary/qualifying period will be 488 hours with mid and end point reviews

JOB SUMMARY:

The Tenant Support Worker – Life Skills (TSW) reports to Site Manager and works in accordance with the mission and philosophy of Lookout Housing and Health Society including following Lookout's Code of Ethics. The TSW – Life Skills teaches and develops life skills with residents, in groups or individually. Will work with tenant to maintain and develop greater independence and stability with the goal of a healthier and more independent living arrangement. **The declutter project works with people in the Surrey Region who have hoarding disorder or who are living in squalor. This position will require the successful candidate to work in unpleasant conditions that include but are not limited to rooms with: pests, extreme clutter, dirt and grime.**

JOB DUTIES (In Brief):

- Accompany and assist residents with shopping and community kitchen activities
- Teach hygiene and organizing skills to aid tenants in room and personal cleaning
- Arrange educational or training events for residents if applicable
- Participate in tenant intake and provide support services and assessment
- Will identify challenges for tenant and develop service plans, crisis intervention, administer finances and medication
- Ensure that basic needs are met by working closely with the individual on a long-term, ongoing basis
- Complete required paper work and maintain statistical and evaluative data
- Assist with volunteers and practicum students on site
- Some external work is likely to occur. Use of an automobile may at times be useful

QUALIFICATIONS & COMPETENCE:

- Related Diploma or Certificate or minimum Grade 12 education, plus two (2) years of recent related experience or equivalent combination of education, training and experience
- Familiarity with community resources, particularly addiction, mental health and harm reduction.
- **Must have current OFA 1 First Aid Certificate**
- Crisis Intervention Skills Training an asset
- Class 4 driver's Licence an asset
- Ability to work independently or in a team setting
- Strong ability to manage stress and organize workload



- Excellent communication, writing and documentation and organizational skills.
- Understands and maintain clientele/worker boundaries
- Ability to work with disadvantaged and challenging adults in a diverse environment
- Quick learner and self-motivated
- Strong physical and mental ability to perform work tasks and operate job related equipment.
- A minimum of two (2) years sobriety if you have had concerns related to alcohol and/or drug use.
- Criminal Record Clearance – vulnerable sector

TO APPLY: Submit cover letter and resume, and quote **Job Posting #** in subject line to:
work@lookoutsociety.ca

CLOSING DATE: Applications will be accepted until **November 26 2020 at 5:00pm**

*"All employees, including laid off and displaced employees, are entitled to apply on the vacancy and be considered pursuant to the provisions of Article 12.9." **Internal applicants must notify manager of intent to apply.** External applicants will be reviewed after Internal.*

ALL QUALIFIED APPLICANTS WELCOME TO APPLY. THOSE SHORT-LISTED WILL BE CONTACTED.

c. BCGEU, Shop Steward