

NOTICE:

REVISED REPOST

JOB POSTING #0431

POSITION: Outreach (Grid 34)

1 Part Time Temporary – Gateway Shelter, Surrey

(Position is a temporary 12 month contract)

SALARY: \$26.42 - \$28.63 depending upon applicants' length of seniority (as per the Collective Agreement)

HOURS AND DAYS OF WORK:

- **Four days on, four days off**
- Shift times will be **9:00 am to 7:30 pm**
- Shifts are **10** hours in length
- Days of rest shall be consecutive. Schedule may change with two weeks' notice
- Probationary/ qualifying period will be 488 hours with mid and end point reviews

JOB SUMMARY:

The Smart Cart (Street Smart) Outreach Worker reports to the Designated Manager and works in accordance with the mission and philosophy of Lookout Housing and Health Society including following Lookout's Code of Ethics. Outreach workers provide a variety of support, direction, assistance and advocacy services to clients including, but not limited to, those facing challenges with stable housing, addictions, mental Health, HIV etc. The Outreach Worker provides support and advocacy for treatment and follow up services for those who do not adequately utilize needed services.

JOB DUTIES (In Brief):

- To provide assistance, support and skills training to adult men and women in order to establish and maintain stable living situations as independently as possible
- Will discuss, isolate and access problems, and develop a flexible plan of action
- Will ensure basic needs are met by networking clientele with needed services, providing crisis intervention as necessary, and administering finances and medications or arranging coverage
- Will provide crisis intervention as necessary, administer finances and medication or arrange coverage
- Complete required paperwork and maintain statistical data
- Aid in the training and upgrading of placement programs for staff, volunteers, and students

QUALIFICATIONS & COMPETENCE:

- Related Diploma or Certificate; or minimum Grade 12 education plus two (2) years of recent related experience; or equivalent combination of education, training, and experience and preferably a minimum of one (1) year case management experience
- Familiarity with community resources; particularly addiction, mental health, welfare, and harm reduction
- **Must have current Occupational First Aid Level 1 Certificate and a Class 4 Driver's License and Driver's Abstract**
- **Must have two doses of COVID 19 Vaccine**
- Crisis Intervention Skills Training is an asset
- Ability to work independently or in a team setting
- Strong ability to manage stress and organize workload
- Excellent communication, writing, documentation, and organizational skills
- Ability to understand and maintain clientele/worker boundaries
- Ability to work with disadvantaged and challenging adults in a diverse environment
- Strong physical and mental ability to perform work tasks and operate job related equipment
- A minimum of two (2) years of sobriety if you have had concerns related to alcohol and/or drug use
- Criminal Record Clearance – Vulnerable Sector

Lookout Housing and Health Society is committed to empowering people from different races, gender, age, religion, identities and unique experiences. We welcome everyone from diverse backgrounds and encourage them to apply in order to foster an inclusive environment

TO APPLY: Submit cover letter and resume, and quote **Job Posting #** in the subject line to: work@lookoutsociety.ca

CLOSING DATE: Applications will be accepted until **August 12, 2022 at 5:00pm**

"All employees, including laid off and displaced employees, are entitled to apply on the vacancy and be considered pursuant to the provisions of Article 12.9 (Selection Criteria)." **Internal applicants must notify manager of intent to apply.**

External applicants will be reviewed after Internal.

ALL QUALIFIED APPLICANTS WELCOME TO APPLY. THOSE SHORT-LISTED WILL BE CONTACTED.

c. BCGEU, Shop Steward